

INSTRUCTIONS FOR CHECKING YOUR EMAIL



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Checking your newly created email addresses is easy. Currently you probably visit the Yahoo website to check a Yahoo email address, or perhaps you visit the Google website to sign in to Gmail. Well, just like those services, you'll have a special website to visit for checking your email address that I've created for you. For most people, you'll simply type this in the address bar:

email.yourwebsiteaddress.com

Of course, you'll replace "yourwebsiteaddress" with...you guessed it...your website address! So if your website address is www.paulisawesome.com, then to check your email you'd type in **email.paulisawesome.com**. (If your website address ends with .net, then you wouldn't type .com, you'd type .net.) For most people, that's all you have to type.

If you've ever paid attention to what the actual format of a website address is, you may have noticed that a proper website address starts with <http://>, like this: <http://email.yourwebsiteaddress.com>. Well, for most people, if you simply type in **email.yourwebsiteaddress.com** (using your website address instead) then you'll notice that your computer fills in the <http://> part automatically. Nice and easy. However...sometimes you'll type in email.yourwebsiteaddress.com, but you'll just be taken to an error page. Not to worry! That happens when your computer doesn't fill in the <http://> part automatically. In that case, you simply have to type out the typical full website address, using the usual full formatting. So using the www.paulisawesome.com example again, here's what you type in if you are getting an error message:



Notice the extra "s" Notice that Paul really is awesome!

<https://email.paulisawesome.com>

Notice you don't type www

Type the address that you see in the box, substituting your address instead, and you should be good to go. If everything is entered correctly, you'll next be taken to a log in screen where you will enter your email address and password.

Note: if you have more than one email address, you can check them all from the same log in screen. Once you've gone to the address above more than once and have signed in to more than one address, then in future visits you'll be presented a list of your email addresses. You'd simply pick the one you want to check.



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